

YSS STUDENT MOVEMENT FORM 2026

STEP-BY-STEP USER GUIDE

1. Access the YSS Student Movement Form 2026

<https://go.gov.sg/yss-student-movement-form-2026>



2. Fill up Email and Name of Competition/Programme

IMPORTANT: Type in ALL YISHUN SECONDARY SCHOOL@schools.gov.sg here (so that all YSS staff will be notified of any student movement via Outlook email)

Type in the **name of competition/programme** (E.g.: NSG B Div Football Boys Competition Finals)

Email *

mail

Name of Competition / Programme: *

answer

3. Select Term and Week

Select the **Term** of your activity (1 – 4)

Term:*

Choose

Select the **Week** of your activity (1 – 10)

Week:*

Choose

4. Fill up Competition/Programme Date(s)

Type in the **date of competition/programme** in the format *DD/MM/YY* (just the first event date if there are multiple dates)

Date of Competition / Programme:*

*Note: If your competition/programme has more than one date, indicate only the **first date** here.*

Format: DD/MM/YY

answer

If any, add in the **remaining date(s) AND dismissal time from class** in the format:

DD/MM/YY (HH:MM am/pm)

Subsequent Dates of Competition / Programme:

*If your competition/programme has more than one date, list down the **remaining date(s) and dismissal time from class** here.*

E.g.:

23/01/26 (1:30 pm)

25/01/26 (10 am)

answer

5. Fill up Name of CCA/Dept/Comm/Class and General Information

Type in the **name of CCA/Dept/Comm/Class** in charge of the event (*E.g.: Modern Dance CCA*)

Name of CCA / Department / Committee / Class: *

our answer

Input your **general information**. E.g.:

- *The students have been informed to work with their class buddies to pass the classroom assignment to them.*
- *Kindly excuse them from your lessons and consultations.*

General Information:

E.g.: event objectives, dismissal details, instructions for teachers etc.

our answer

6. Fill up Names of Students Involved

List down the **details of students involved** in the format No. – Full Name – Class – CCA. E.g.:

01 – Ali Bin Ahmad – 2CA – Robotics

02 – Tan Ah Teck – 2RS – Media

Note:

- You may choose to omit out the CCA if it is a CCA event, or the class if it is a class event.
- If the event involves the whole class (E.g.: class VIA), you need not list down the full namelist. You may just indicate “Whole class”.

Names of students involved: *

Format:

No. - Full Name - Class - CCA

E.g.:

01 - Ali Bin Ahmad - 2CA - Basketball

02 - Tan Ah Teck - 2RS - Media

our answer

7. Fill up the Timings

State the **timings** when the:

- students are **excused from class** (if any)
- students **depart from YSS**
- event **starts**
- students **reach back YSS**

Type in the format *HH:MM am/pm*

Time (excused from class):

Format: HH:MM am/pm

Your answer

Time (departure from school):

Format: HH:MM am/pm

Your answer

Time (actual event time):

Format: HH:MM am/pm

Your answer

Time (reach back school):

Format: HH:MM am/pm

Your answer

8. Fill up Venue of Competition/Programme and Teacher(s) Involved

Type in the **venue** of the competition/programme (E.g.: OCBC Arena)



Venue: *

ur answer

Type in the **names of accompanying teachers** for the competition/programme



Teacher(s) Involved: *

ur answer

9. Select LEAPS 2.0 Domain

Select the LEAPS 2.0 domain that you wish to submit this under:

- *Enrichment*
- *Achievement*
- *Service*
- *Not applicable (E.g: student supporters)*
- *Please help me decide! (if you are unsure which domain to select)*

This submission shall also be recorded in the school's LEAPS 2.0 system. Kindly indicate which LEAPS 2.0 domain your submission is under.

LEAPS 2.0 Domain:*

IMPORTANT:

- For ***Achievement*** domain, please ***update your results directly*** in the Student Movement Form googlesheet - Submissions tab - Column T.
- For ***Leadership*** domain, kindly submit the Leadership LEAPS form instead.

Choose 



10. Fill up End Date of Competition/Programme and Number of Hours

Type in the end date of the competition/programme (for **Service** domain only) in the format *DD/MM/YY*

End Date of Competition / Programme:

Note: This only applies for Service domain.

Format: DD/MM/YY

Your answer

Type in the number of hours of the competition/programme (for **Enrichment** and **Service** domains only)

Number of Hours:

Note: This only applies for Enrichment and Service domains.

Your answer

11. Click Submit and Access Consolidated Student Movement Google Sheet

After you've completed filling up the form, click Submit.

Submit

Click on the Google sheet link to access the consolidated student movement list.

<https://go.gov.sg/yss-student-movement-consolidated-2026>



YSS Student Movement Form (2026)

Thank you for your Student Movement Form submission.

Please access the following Google Sheet link to view the consolidated student movement list:

<https://go.gov.sg/yss-student-movement-consolidated-2026>

For submissions that include Achievement LEAPS domain, please be reminded to update your results directly in the Student Movement Form googlesheet - Submissions tab - Column T, once your event has concluded.

Thank you.

[Submit another response](#)

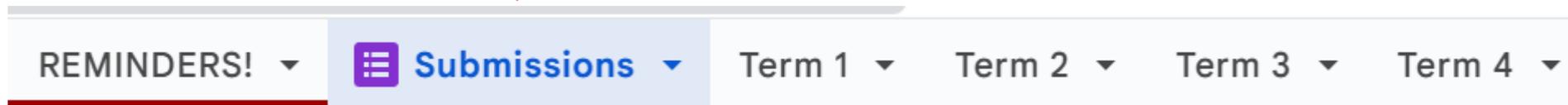
12. “Submissions” Tab & Results Updating

In the “**Submissions**” tab, you will see the **consolidated list of student movements** based on the Student Movement Google forms that have been submitted.

T
RESULTS (Teacher IC to update)

Under the “**RESULTS**” (column T), teachers in-charge of the event are required to update the results of your competition/programme once it has concluded. E.g.:

- *Football B Div Boys beat Sports School 5 – 0*
- *Concert Band won Certificate of Distinction in SYF*

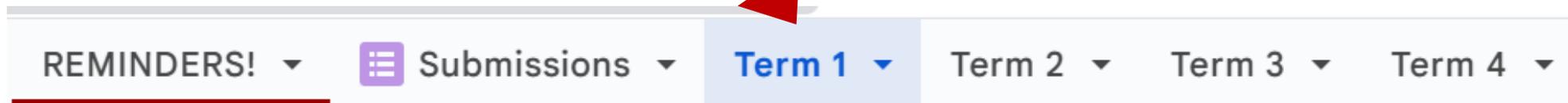


13. “Term 1 – 4” Tabs

IMPORTANT!!	Week	Instructions	Week and Date Reference	
<u>DO NOT</u> edit your information in any of the cells in this tab (all entries are auto-populated based on the pre-set functions)	1 ▼	Click on the dropdown button in C2 cell and choose the week that you wish to check on.	1: 5 - 9 Jan 2: 12 - 16 Jan 3: 19 - 23 Jan 4: 26 - 30 Jan 5: 2 - 6 Feb	6: 9 - 13 Feb 7: 16 - 20 Feb 8: 23 - 27 Feb 9: 2 - 6 Mar 10: 9 - 13 Mar

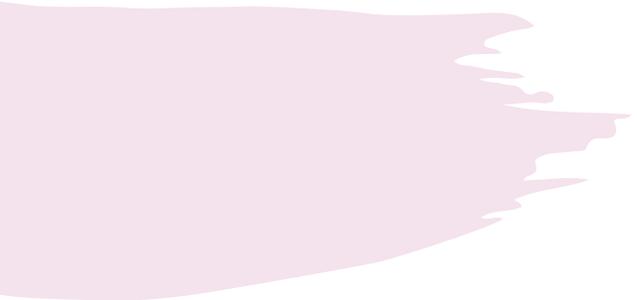
In the “**Term 1-4**” tabs, you will be able to select the specific week to see the events happening on that week.

This is useful when you need to **identify any students who will be involved in any event** within that week.



IMPORTANT REMINDERS!

- Should you need to edit your responses (due to any changes in information), you may edit directly in the **Submissions** tab in the consolidated google sheet.
- You are expected to key in your event results under “RESULTS” (Column T in the **Submissions** tab), especially if you are using this as your *Achievement* LEAPS submission as well.
- **DO NOT** edit your responses in the **Term 1 - 4** tabs as the entries are auto-populated based on the pre-set functions.



THANK YOU!